Master's Degree in Human-Centered Artificial Intelligence
University of Milan, Milano-Bicocca and Pavia.

GUIDELINES DISSERTATION DEFENCE

Procedure of the Degree Examination Committee

The President of the Degree Examination Committee is generally the most senior or highest-ranking academic among its members and is appointed *ex officio*.

The Committee initially meets in a closed session to assess each candidate based on the following:

- The candidate's academic record;
- The preliminary evaluation submitted by the Supervisor(s).

Generally candidates are admitted individually, following the order established in the official documentation. Each candidate is required to present their thesis within a maximum time limit of 10 minutes. The presentation is followed by a question and answer session, conducted in the following order:

1. The Supervisor;
2. The Second Supervisor (if applicable);
3. Any other member of the Committee.

After all candidates have completed their presentations, the Committee reconvenes in a closed session to deliberate and determine the final grade for each candidate.

Once the deliberations are concluded, all candidates are invited to return. The President of the Committee then formally confers the degree and announces the final grade awarded to each candidate.

Master's Thesis Evaluation

The Maximum Bonus assigned for the Thesis is **6 Points,** awarded if all the following conditions are met:

1. **[max 2 points]** The thesis presents significant innovative results, either theoretical or applied, which are the result of a substantial original contribution by the candidate;
2. **[max 2 points]** The written work is complete, clear, and well-structured;
3. **[max 2 points]** During the presentation and in response to any questions from the Committee, the candidate demonstrates mastery of the topic and clarity in exposition.

If the work presented is overall comparable to a "Review of the State of the Art," a **maximum of 4 points** may be awarded, based on the content and structure of the written work, the candidate's presentation, and the competence shown in answering any questions.

Final Grade Calculation

1. The awarded bonus points are added to the student's GPA (with decimals);
2. The result is then rounded to the nearest whole number (0.5 rounds off to the next highest whole number).

Awarding of Honors ("Lode")

The Committee evaluates the appropriateness of awarding honors according to the traditional criteria outlined in the University's guidelines

https://www.unimi.it/sites/default/files/regolamenti/Parte%20generale%20RdA%2BParte%20I%2BParte%20II.pdf

(Article 20)

However, the following conditions must **necessarily** be met:

- A total score (GPA + bonus) greater than or equal to 110
- Unanimous favorable opinion of the Committee

The award of honors must be made by taking into account the student's entire academic journey, assessing their cultural maturity and capacity for independent intellectual reasoning, as well as the quality of the work carried out during the thesis. Having passed a significant number of exams with honors ("Lode") in the academic record is considered a **preferential condition** for awarding honors.